

**A RESOLUTION
BY TRANSPORTATION COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A FIRST RENEWAL AGREEMENT WITH HARPER PARTNERS, INC. FOR CONTRACT NO. FC-7370-01E; ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, FOR HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") owns and operates Hartsfield-Jackson Atlanta International Airport; and

WHEREAS, the City entered into Contract No. FC-7370-01E ("Contract"); Architectural and Engineering Design Support Services for the Hartsfield-Jackson Development Program, "Focus on the Future", with Harper Partners, Inc. ("Harper Partners"), effective March 1, 2007, pursuant to Resolution 06-R-1671, adopted by the City Council on August 21, 2006, and approved by the Mayor on August 28, 2006; and

WHEREAS, the initial term of the Contract was two years, with two - one year renewal options; and

WHEREAS, the initial term of the Contract is due to expire on February 28, 2009; and

WHEREAS, the Aviation General Manager has reviewed Harper Partners' performance under the Contract and he and the City's Chief Procurement Officer have determined that it is desirable and in the City's best interests to renew the Contract for an additional year, commencing March 1, 2009.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to execute a First Renewal Agreement with Harper Partners, renewing the Contract for an additional year, commencing effective March 1, 2009, and expiring February 28, 2010.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare the First Renewal Agreement.

BE IT FINALLY RESOLVED, that the First Renewal Agreement will not become binding upon the City and the City will incur no liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and returned to Harper Partners.

**CITY OF ATLANTA
DEPARTMENT OF AVIATION**

CONTRACT

**FC-7370-01E
HARPER PARTNERS, INC.
ARCHITECTURAL & ENGINEERING DESIGN
SUPPORT SERVICES**



**SHIRLEY FRANKLIN
MAYOR
CITY OF ATLANTA**

**BENJAMIN R. DeCOSTA
AVIATION GENERAL MANAGER
DEPARTMENT OF AVIATION**

**ADAM L. SMITH, ESQ.
CHIEF PROCUREMENT OFFICER
DEPARTMENT OF PROCUREMENT**

Shirley Franklin
Mayor

Benjamin R. DeCosta
Aviation General Manager

MEMORANDUM

**To: Adam L. Smith, Esq. CPPB
Chief Procurement Officer
Department of Procurement**

**From: Benjamin R. DeCosta
Aviation General Manager
Department of Aviation**



2009.01.12
12:56:08 -05'00'

Date: January 6, 2009

**Subject: FC-7370-01E Architectural & Engineering Design Support
Services Contract with Harper Partners, Inc.
First Renewal Recommendation**

As you are aware, On March 1, 2007, the City entered into Contract FC-7370-01E Architectural & Engineering Design Support Services with Harper Partners, Inc. to provide professional architectural and engineering design services on an as-needed basis for the Capital Expansion Program and other passenger facility improvements at the Hartsfield-Jackson Atlanta International Airport.

The initial term of the Contract was for two (2) years with two (2) one (1) year renewal options to be exercised at the sole discretion of the City.

Harper Partners has performed services in conjunction with the Central Passenger Terminal Complex (CPTC) Renovations and Expansion project as well as the CBP Security Screening Process Reconfiguration, the Centralized Control and Command Center, and the Vertical Transportation Study. We have attached funding verification and Task Orders to support the Scope of Services.

We are pleased to recommend to the Department of Procurement that the Contract with Harper Partners, Inc.'s for Architectural and Engineering Design Support Services be renewed for the first one year renewal term, effective March 1, 2009.

If you have any questions or need additional information, please contact Erin Jenkins at (404) 209-3171.



Contract Date: 3/1/2007
Vendor #Q7340
Scheduled Completion Date:

Various

50% of Contract Value \$
Retainage Cap.

HARTSFIELD DEVELOPMENT PROGRAM
Task # 1, CBP Secondary Screening Process Reconfiguration
CONTRACT NUMBER: FC-737D-Q1 E
VENDOR: Harpnet Partners, Inc., 2722 Piedmont Road, N.E., Atlanta, GA 30355

Period: 09/17/07 to 09/30/08
PM: Jay Byhoff

Running Balance	COC	Change Order Amount	Payment Request Number	Invoice Amount Billed	Invoice Amount Authorized for Payment	(Old FAC) P.O. 2007210265 Line 0001 2H12 524801 R21E65092CDO	P.O. 2007210265 Line 0001 CCID 6509110020 53190011563000 102437121171	Verification Total for Funding	Service To	Initial date Received by RHP	Check Number	Check Date
164,195.10	Bay Amount							164,195.10	1031107	11/29/07	1122856	12/05/07
175,529.70			1	38,629.40	38,629.40	38,629.40	125,535.70	61,760.63	11/29/07	03/26/08	2006554	03/26/08
65,725.02			2	61,760.63	61,760.63	61,760.63	61,760.63	61,760.63	01/23/08	04/01/08	2006813	04/01/08
29,681.69			3	34,537.38	34,489.28	34,489.28	29,240.26	29,240.26	04/30/08	07/29/08	2023851	07/29/08
45.43			4	20,240.26	20,240.26	20,240.26	-	-				
45.43												
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45.43												
Balance		Total		\$ 164,195.87	\$ 164,119.67	\$ 38,629.40	Total \$ 125,530.27	Total \$ 164,119.67				
45.43												
Revised Task Order Total	\$			\$ 164,195.10								

Period: 10/01/07 to 07/31/08

Jay Dayhoff

Task Order #2

HARTSFIELD DEVELOPMENT PROGRAM
Task #3, Vertical Transportation Study
CONTRACT NUMBER: FC-7370-01 E
Partners, Inc., 2722 Piedmont Road, N.E.,

3
H.03.91.010

Period: 10/01/07 to 07/31/09
PM: Mike Carroll

Running Balance	COR	Change Order Amount	Payment Request Number	Invoice Amount Billed	Invoice Amount Authorized for Payment	P.O. 2007210265 Line 0001 CCID 55081180201 521200117563000 10283121373	Verification Total for Funding	Service To	Initial date Received by HDP	Check Number	Check Date
95,105.50	Beg Amount						95,105.50				
37,051.36			6	58,054.14	58,054.14	58,054.14	58,054.14	10/31/08	11/10/2008	2036893	12/16/08
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
37,051.36							*				
Balance 37,051.36		Total		\$ 58,054.14	\$ 58,054.14	\$ 58,054.14	\$ 58,054.14				
Revised Task Order Total \$				\$ 95,105.50		\$	\$ 37,051.36			\$ 37,051.36	

CONTRACT

FC-7370-01E ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES

Consultant: HARPER PARTNERS, INC.

Contract No.: FC-7370-01E HARPER PARTNERS, INC. ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES for the Hartsfield-Jackson Development Program, "Focus on the Future".

Address: 2722 Piedmont Road, N.E.

City, State Atlanta, Georgia 30355

Telephone: 404-233-4466

Facsimile: 404-233-7396

Contact: David Harper, Principal

This Contract is entered into effective the 15th day of March, 2007 between the City of Atlanta (hereinafter referred to as "City"), a Georgia municipal corporation and **HARPER PARTNERS, INC., ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES.**

BACKGROUND

The City owns and operates Hartsfield-Jackson Atlanta International Airport ("**Airport**") situated in the Counties of Fulton and Clayton in the State of Georgia, on which is located, an airline terminal complex consisting of two landside terminal buildings and six concourse buildings (collectively referred to as the "**CPTC**") for use by the traveling public. The Airport's corporate boundaries reach into the political jurisdictions of unincorporated Clayton County, unincorporated Fulton County, and the cities of College Park, Atlanta, Hapeville, and East Point.

In an effort to manage the Capital Improvement Projects, the City solicited proposals from qualified Consultants to provide Architectural and Engineering Design Support Services. HARPER PARTNERS was determined to be one of the most responsive and responsible Consultants responding to the City's solicitation.

Consistent with the terms and conditions of this Contract, Consultant will provide professional Architectural and Engineering services for Hartsfield-Jackson Atlanta International Airport ("H-JAIA"). The services generally consist of professional Architectural and Engineering Design Support Services, as more fully set forth in Exhibit B that is attached hereto and made a part hereof.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and conditions hereinafter set forth, the parties agree as follows:

Consultant and City agree that all work specified under this Contract must be performed by Consultant in accordance with this Contract, consisting of the following Contract Documents:

- i. Contract;
- ii. Exhibit A; General Conditions;
- iii. Exhibit B; Scope of Services;
- iv. Exhibit C; Legislation;
- v. Exhibit D; Compensation and Invoicing;
- vi. Appendix A; Office of Contract Compliance;
- vii. Appendix B; Insurance/Bonding Requirements;
- viii. Appendix C; Consultant Disclosure Forms;
- ix. Any Addenda; Amendments, Task Order or Modifications to the Contract Documents formally executed between City and Consultant.

PROGRAM SUMMARY

The City in conjunction with the H-JAIA tenant and user organizations has identified a Capital Improvement Program for Hartsfield-Jackson Atlanta International Airport as part of the current Airport Master Plan process. In order to satisfy current aviation demand and forecasted growth, improvements to the Airport's infrastructure are needed. In addition to the need for enhanced facilities, much of the landside and airside facilities are approaching their design life and showing signs of deterioration. The H-JDP integrates major efficiency projects with multiple replacement, upgrade, maintenance, and expansion projects located in the existing CPTC, the runway/taxiway complex, ground access road system, and related facilities of the Airport into a single improvement program.

The Program's projects are in various stages of planning, development, and implementation. The A/E Design Team(s) will be responsible for coordinating with the City's designated representative to ensure the successful integration of the work described and issued to Consultant future Task Orders into the planned, in-progress and completed elements of the overall Development Program, unless provided otherwise in writing.

Staging of projects will be of critical importance from the standpoint of minimizing impact on the ongoing operation of the airport. The Program will require a coordinated effort on the part of the Consultant, the City, the Airlines and other tenants and Consultant's at the Airport to make design phasing and construction scheduling decisions.

COMPENSATION: City will pay to Consultant compensation during the term of this Contract, in accordance with the payment provisions and compensation schedule, attached hereto and incorporated by reference as Exhibit D, Compensation and

Invoicing, incorporated by reference as if set forth herein, and any Task Order issued for professional services indicated herein.

TERM: The term of this Contract is two (2) years from the effective date of this Contract, as set forth on the cover page, with two (2) one (1) year renewal options that may be exercised solely at the City's discretion. The technical, professional, architectural and engineering design services are to be provided on an as-needed basis. The City is not bound to issue any Task Orders or Notices to Proceed for services under this Contract.

LEGISLATION: This Contract is authorized by legislation adopted by the Council of City on **August 21, 2006** and approved by the Mayor of City on **August 29, 2006**, incorporated herein and attached hereto by reference as Exhibit C.

This Contract embodies the entire agreement between City and Consultant and supersedes all other writings. The parties shall neither be bound by nor liable for any statement, representation, promise, inducement or understanding not contained in this Contract unless amended in writing and executed by all parties to this Contract.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested, and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

CITY OF ATLANTA

CONSULTANT:
HARPER PARTNERS, INC.


MAYOR


PRESIDENT/VICE PRESIDENT

ATTEST:


ATTEST:


MUNICIPAL CLERK (Seal)
FORIS WEBB III
DEPUTY MUNICIPAL CLERK


SECRETARY/ASSISTANT SECRETARY

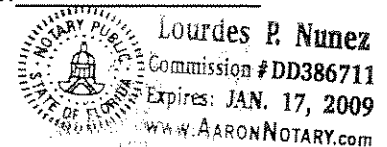
[Affix Corporate Seal]

APPROVED:

NOTARY PUBLIC 

My Commission Expires: _____


AVIATION GENERAL MANAGER



Jainee D. Davis by E. Nunez
CHIEF FINANCIAL OFFICER


CHIEF PROCUREMENT OFFICER

RECOMMENDED:


CHIEF OPERATING OFFICER

APPROVED AS TO FORM


CITY ATTORNEY

FC-7370-01E
HARPER PARTNERS, INC.
ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES

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EXHIBITS

EXHIBIT A	GENERAL CONDITIONS
EXHIBIT B	SCOPE OF SERVICES
EXHIBIT C	LEGISLATION
EXHIBIT D	COMPENSATION AND INVOICING
EXHIBIT E	SCHEDULE OF SALARIES

APPENDICES

APPENDIX A	OFFICE OF CONTRACT COMPLIANCE
APPENDIX B	INSURANCE/BONDING REQUIREMENTS
APPENDIX C	CONSULTANT'S DISCLOSURE FORMS & QUESTIONNAIRE

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this Legislation is to authorize the Mayor to execute a Renewal Agreement for the first one-year additional term of the Architectural and Engineering Design Support Services Contract FC-7370-01E with Harper Partners, Inc.

2. Please provide background information regarding this legislation.

Contract FC-7370-01E between the City and Harper Partners, Inc. provides Architectural and Engineering Design Support Services on an as-needed basis for the Capital Expansion Program and other passenger and facility improvements at the Hartsfield-Jackson Atlanta International Airport. The initial term of the Contract was for two (2) years from the date of its execution, with two (2) one (1) year renewal options that may be exercised at the sole discretion of the City.

Harper Partners has successfully accomplished the design of the Central Passenger Terminal Complex (CPTC) Renovations and Expansion project, including the Concourse C Midpoint Expansion, to enhance customer service at the Airport, and has participated in the CBP Security Screening Process Reconfiguration and the Centralized Control and Command Center, and the renewal of Harper Partners' Contract will support the ongoing services for the Vertical Transportation Study. The City requires the continued architectural and engineering design services of Harper Partners to support various projects associated with the Hartsfield-Jackson Development Program.

3. If Applicable/Known:

- (a) Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services
- (b) Source Selection:
- (c) Bids/Proposals Due:
- (d) Invitations Issued:
- (e) Number of Bids:
- (f) Proposals Received:
- (g) Bidders/Proponents:
- (h) Term of Contract:

4. Fund Account Center (Ex. Name and number):

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact:

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery:

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Delmena Chambers-Grubb

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 1/13/09

Anticipated Committee Meeting Date(s): 1/28/09

Anticipated Full Council Date: 2/02/09

Commissioner Signature: *Mcd*

Chief Procurement Officer Signature: *Adam J. Smith*

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A FIRST RENEWAL AGREEMENT WITH HARPER PARTNERS, INC. FOR CONTRACT NO. FC-7370-01E; ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, FOR HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 1/22/09 EP Reviewed by: Amc 1/27/09
(date) (date)

Submitted to Council: _____
(date)

LARGE ATTACHMENT:

DOCUMENT(S),

MANUAL(S)

OR

MAP(S)

NOT COPIED,

PULL ORIGINAL

FOR COPY OR TO VIEW